



"Building a Brighter Future"



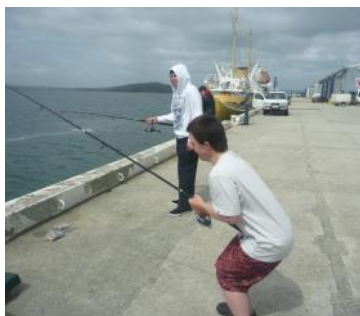
2015



Annual Report



st michaels
association inc
Developing Independence



Contents	Page
President's Report	3
CEO's Report	4
Board of Management	5
Board Meetings	6
Life Membership	6
Management Team	7
Highlights throughout the year	8
Things we do	15
RTO Learning and Development	17
Guiding Values	18
Financial - Overview	19
Financial - Auditor's Report	20
Financial - Operating Statement	22
Financial - Cash Flow Statement	24
Financial - Financial Position	25
Financial - Notes	26
Services Offered at St Michaels	32

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President's Report



Therese von Samorzewski

It is my happy duty to report a very special year as in 2015 the redevelopment of the Merrington Centre has commenced and is due for completion by October 2015. When I became a Board Member at St Michael's over a decade ago the main aim that I had was to acquire the old St Michael's school building and then begin the refurbishment of the building so that it could become a central focus as a state of the art Day Centre Facility.

On the 24th April 2012, we did at last receive the go ahead to purchase the building and the necessary loan was taken out to do so. The journey to now reach this stage has not been easy and at times even difficult. Negotiating through all the necessary planning, reviewing options available to complete the project with limited finances

and working with the contractors to get the work completed has been a full on task. Special thanks is due to John Gilpin, St Michael's CEO for his commitment, hard work, financial and networking skills in purchasing and in bringing the project to this stage.

It has been a balancing act to complete the redevelopment and my thanks are extended to those who have donated funds, goods and services for the many tasks involved. Special thanks to Scott Curran at Artas Architects, Rodney Barrett at RMB Builders, Becks Hardware, Myer, W D Booth and the many kind and generous benefactors who wish to remain anonymous. Thank you to our Board members past and present for continuing to support this work, you have shown strength by being willing to continue on through the many hurdles needing to be overcome.

The Merrington Centre is named to acknowledge Pam and David Merrington who have made such a special contribution to St Michael's School during its years of operation, and their ongoing work and support for the As-

sociation over many years. Pam taught at the school from 1970 and was the School principal and a Board member from 1987 to 1997. David was a Board member and the Board chairperson between 1986 and 2006.

The 2014-15 year has also progressed well at all levels of the Association. It can be seen from the Financial Report that all financial matters are in excellent order. Special thanks also to John Gilpin, Katrina Fisher the financial officer, and the Board members who give their time to be part of the Audit and Risk sub-committee. All services and programs are maintaining their working profiles, new vehicles have been acquired, and a passive take over with Independent Services was a well-managed smooth transition. All new residents have settled well into the 20 new units opened earlier in 2015, and have shown commitment to becoming part of the broader community.

Three new Board members were welcomed during the year:- Simone Woodruff, John Bryne and Keith Watson. I thank all Board members for their con-

tinued services, their ongoing loyalty and ability to work honestly and in good faith. Thank you to all members of the Association and a special welcome to new members who have joined during the last 12 months. Many thanks to the CEO, all managers and staff who work so hard through the many individual circumstances involved with the special participants we have at St Michael's. As it now is a new venture for St Michael's to induct several new elements into the Day Program as well as transfer what already takes place into operational order over the next 12 months, your continued support is encouraged.

The redevelopment of the former St Michael's School building is hoped to be a new emphasis and a special way to continue to encourage cohesiveness and active participation by all participants.

Thank you to all for your attendance at the AGM and your interest in the work of the Association.

Yours gratefully

**Thérèse von Samorzewski OAM
President**

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CEO's report



John Gilpin

2014/15 has been a year of incredible opportunities for our participants of the Association. There have been so many wonderful outcomes it is extremely difficult to know where to start!!

With the ongoing roll-out of the NDIS, participants have now the opportunity to "choose" (unfortunately only 15-24 cohort), which has broadened the lives of Tasmanians living with a disability, while giving the freedom to seek providers who can deliver on their needs, goals and aspirations.

To meet these goals St Michaels has seen our participants in swimming programs, rowing, sailing, gardening, sports activities, cooking, Pycsam gym, casserole nights, disco nights, social clubs, mountaineering, cycling, living & life skills, socialising, computer, interactive software applications, bowling, art festivals and so much more this year!!

Supporting these opportunities St Michaels Board, Management and Staff have been continuing to drive our strategic direction in providing innovative, new and

replacement resources to assist in making these activities and goal aspirations occur.

This year has seen the addition or replacement of two Hyundai Imax buses and two I20 hatches for transport and In Home Tenancy Support.

This year saw the biggest capital project for us in over 20 years with the building of 20 New Independent Living Units that was completed in December, with all units tenanted.

Our thanks goes to RMB Builders and Artas Architects for this major project that came in on time and on budget.

Our second biggest capital works program was to refurbish the former school into a purpose built Community Access Centre. After 15 years of being left to rack and ruin, this building will be opened in October 2015. Once again, our thanks goes to RMB Builders and Artas, however our gratitude and sincere thanks must go to our benefactors in Myer, Becks Home Hardware, WD Booth, garage sales, casserole nights, fundraising, staff and those benefactors whom wish to remain silent. Without your assistance the

"Merrington Centre" would still be on the drawing board!

A major impact and a "sign of the times" in the NDIS world caused two like minded organisations to merge. The passive takeover of Independent Services has been done without disruption to any participant for which we should all be very proud. We welcome Simone Woodruff, former Independent Services President, to our Board and thank Karen Watson and her team in assisting St Michaels in this smooth transition. We also thank Disability and Community Services for their support in this combining of two service providers.

Pastoral support or care for our participants and the sector is driven via our relationships with Australian Disability Enterprises. Our R.T.O. accredited over 180 disability students, with skills during this period and has forged partnerships with new entities such as Blue Line Laundry, Youth Futures and the funding body to provide Tasmanians living with a disability skills to gain employment or enhance their employment opportunities.

St Michaels brand and successes have been noticed where we received a State Community Achievement Award for Innovation while our development of our staff and workplace received a highly commendable under the Employer of Choice Awards.

Some key financial highlights for the year:-

- Revenue \$4.76m from \$3.9M up 21% (new services).
- Wages \$2.83M from \$2.26M up 25% (invest in staff).
- Cash Reserves up by \$180K to \$1.38M 15% increase.
- Assets revalued down by \$264K however equity grew another \$80K.

My personal thank you is to the Board for their support, our Management Team for their drive under pressure and most importantly I thank our participants and their families for allowing us and trusting us to assist their loved ones on their journey towards Independence!

John Gilpin
CEO

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Board of Management



Therese von Samorzewski
President

Therese has 30 years experience as Principal in local catholic schools. Now retired, Therese continues to contribute to church and school activities, including work with recent migrants at TAFE.



Colin Foon
Vice-President

Colin is a long-time member of the St Michaels Board, in addition to practicing as a solicitor in Launceston. Colin is also a keen supporter of local football.



Glen Cornish
Treasurer

Glen, now retired, brings over 40 years experience as a self employed Insurance Loss adjuster, to the Board & Association. Glen also chairs the Audit and Risk Subcommittee.



Simone Woodruff

Simone has 24 years experience working in the Disability Services. Simone has also been the President of Independent Services for 22 years in addition to 15 years at Housing Tasmania as a Tenancy Officer for public housing.



Brian Dunham

Brian is a building maintenance contractor and also a family carer of a resident at St Michaels. Brian has considerable experience as a St Michaels Board Member.



Michael Higgins

Michael has over 10 years experience in vocational education and training in Tasmania, working with individuals and community groups through the VET sector. He has extensive experience prior to this in the Construction and Hospitality Industries.



John Byrne

John is a Certified Financial Planner with over 20 years experience as a company director and as a business mentor. John has a wealth of experience having been a Board member and Chairman for Optia and Board member for of Community Transport Services Tasmania and Hobart Benevolent Society.



Keith Watson

Keith has been an accountant with 145 financial in Launceston for over 10 years. Keith completed his CPA professional qualifications and holds a Master's degree in accounting in addition to being a Chartered Tax Advisor with the Tax Institute of Australia.



Jill Cooper

Jill is a career teacher and has worked with many special education children. Jill has a long involvement with the organisation through her sons who are residents at St Michaels.

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Board of Management - Meetings

The Board met 11 times during the year, with 1 special meeting.

Each meeting achieved a quorum of 5 members.

As of June 2015 the board had 0 vacancies bringing the number of active members to 9.

The following table indicates the attendance by each member and total number of board meetings and special meetings for 2014-2015.

* Board member available to sit.

^ Board member resignations.

Member	Office	Board meetings attended	Total board meetings	Special Meetings	Total Special Meetings attended
Therese von Samorzewski	President	11	11	1	1
Colin Foon	Vice - President	9	11	1	1
Glen Cornish	Treasurer	10	11	1	1
Jill Cooper		10	11	1	1
Brian Dunham		10	11	1	1
Michael Higgins		10	11	1	1
Janet Lenthall		2	4^	-	-
Keith Watson		10	11	1	1
John Byrne		8	9*	1	1
Simone Woodruff		2	2*	-	-

Life Membership

Life membership at St Michaels is awarded for long, distinguished and voluntary contribution to the organisation.

The following people have been awarded Life Memberships for their contribution since the organisation began, over 49 years ago.

Recognised for long, distinguished and voluntary contributions to the organisation

St Michaels Association Inc Life Membership Honour Board

Alan Baker	Dr Joan Rowlands
Margaret Chugg	Dorothy Smith
Clare Clark (deceased)	Norm Smith
David Merrington	Dorothy Wise (deceased)
Pam Merrington	

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Management team



*John Gilpin
CEO*

John brings to the Association 24 years of leading and management experience, with the last 17 years being involved in working with individuals to enhance and grow their life long learning skills (Disability and Vocational Sectors).



*Rod Campbell
Disability Manager
Operations*

Rod brings to St Michaels a vast range of skills, knowledge and experience in business development, project management, marketing, publishing, fundraising, promotional and disability support initiatives for the organisation.



*Katrina Fisher
Corporate Services
Manager*

Katrina brings 20 years of financial and IT experience to St Michaels having worked in a Chartered Accounting firm as an accountant and at the same time managing the internal IT networks and software.



*Donald Richards
Disability Manager
Participants & Clients*

Donald has been involved with client support at St Michaels for over 40 years. His extensive knowledge of support approaches and staff supervision are often called-on during the variety of roles performed at St Michaels.



*Chriss Kelly
Training and Learning
Development Manager*

Chriss has an extensive background in both the Disability and VET sectors and brings a broad range of skills and experience in RTO Management, Administration and Training & Assessment to the Association.



*Paul Westgarth
Asset Supervisor*

Paul has an extensive background in Asset Management, having worked in the building maintenance industry for many years. Paul brings a broad range of skills and experience to the Association.

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Highlights throughout the year...



Construction of the 20 new Independent Living Units commenced. Thanks to NRAS and Housing Tasmania for their support in this important project.



Minor road work was completed on the rear access road that borders the rear of the complex. Thanks goes to the Crossroads team for a great job.



Swimming Group allows participants to follow physiotherapy programs which have been individually designed to assist with their specific developmental needs.



The Crew attended a rowing Camp at Lake Barrington where they got to learn and participate in rowing. Special thanks to Rowing Tasmania and STMA volunteers.

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Highlights throughout the year...



Becks Home Hardware kindly donated a Commercial Kitchen valued at over \$30,000 as part of the Merrington Make-over.



Mr David McEwan of the Bruce Wall Trust handing over a cheque for \$15,000 to St Michaels CEO John Gilpin for the Merrington Makeover.



Thank you Myer Launceston and Myer Community Fund for your generous donation of \$16,338.30. The donation went directly into creating a Commercial Kitchen as part of the Merrington Make-over.



Notification that the Merrington Centre (formerly St Michaels Special School) is being converted into a modern, purpose built community access center.

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Highlights throughout the year...



Thursday, February 5, 2015 was the official opening of the 20 Independent living units. Treasurer Peter Gutwein (guest speaker) assisted by CEO John Gilpin cut the ribbon and proudly announced that the Independent Living Units were open.



This year St Michaels Association was recognised with a Highly Commended Award at the Employer of Choice Awards Ceremony.



St Michaels is this years winner of the Capital Innovation Insurance Group - Innovation in Safety Award. Well done!

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Highlights throughout the year...



2 "as new" Hyundai iMax people movers were purchased as part of our continuous improvement philosophy. The 2 vehicles will replace 2 of the older Kia group home vehicles with one of the vehicles being re-deployed to Independent Services. Thanks to the supporters on the Board for the purchase of the vehicles.



Congratulations goes to one of our resident artists Emma Malouf. Emma took out the **prestigious Art Inspired Festival** held recently in Sheffield.



The Merrington Make-over is progressing extremely well and is on track and on budget with the completion date set for September 2015.

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Highlights throughout the year...



With the growth of our In Home Tenancy Support services St Michaels have had to purchase additional vehicles to cope with the expansion of this crucial service.



The Annual St Michaels Christmas Dinner was another raging success with over 120 participants, support workers, family members and carers in attendance.



Since moving into his new home at St Michaels, Greg (pictured right) has been working with Asset Supervisor Paul Westgarth (left) to help maintain and keep the grounds looking fantastic.



The International Day of people with a Disability was recognised through a joint venture between the Commonwealth Carelink Respite Centre and St Michaels which catered for over 120 people.

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Highlights throughout the year...



Donna Coetzee of St Vincent Industries, Certificate II in Warehousing Operations Trainee, Julie Townsend and Chriss Kelly TL&D Manager at the Tasmanian Training Awards.



St Michaels have adopted a range of Activity related experiences for its participants including bush walking.



The Youth Break program participants continue to enjoy their weekends filled with fun activities and exploring the wider community.



Participant Paul Cooper, enjoying himself whilst making his evening meal, being supported through the In Home Tenancy Support program.

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Highlights throughout the year...



St Michaels and Independent Services, two long term Disability Service Providers joined forces to service and provide exceptional support to Tasmanian's living with a disability.



The facilities and grounds around the St Michaels Newstead site continue to be upgraded and improved, such as a pathway being installed to the outdoor lunch / evacuation area.



A sign of the times.. There were so many new participants and training clients that the old archive unit had to be replaced and eventually removed from service.

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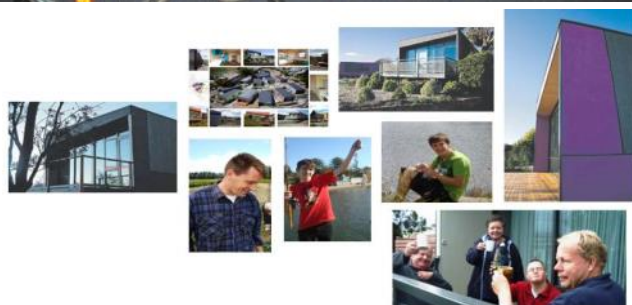


Things we do...



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Things we do...



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RTO Endorsed Registered Training Organisation ID 60067 / ASQA Delegate Learning & Development



Ms. Chriss Kelly

2014—2015 has, like all previous years been exciting, busy and incredibly challenging.

The world of RTO business brings with it a unique set of challenges driven predominately by the requirements in quality standards for RTO's, funding agreements with the state, continuous improvements, resourcing, staff management and student supports. The past 12 months has seen our RTO enrol, train, assess and support over 180 students in a range of programs across the state. From Workplace traineeships in Australian Disability Enterprises to small pathway Skill Set Programs from the Certificate I and II in Warehouse Operations, Certificate I in AgriFood and Certificate II in Horticulture.

We have also developed exciting partnerships with other RTO's such as Youth Futures of Launceston and with WISE Employment for DES Jobseekers. **Thank you** to our Training and Assessment Partners and Staff for their commitment to excellence in service delivery within the VET sector ~ Chris and Judy Clark of Rural & Equity Training P/L, Mr

Testimonial from Mr Ron DiFelice, Services Co-ordinator, BlueLine Laundry.

"2014 has been an exciting year for BlueLine Laundry with the purchase of a new laundry site in Launceston, increased production levels, ongoing quality assurance work and the introduction of a dedicated Accredited Training Program provided by St Michaels Registered Training Organisation for 55 Supported Employees and full award staff with low levels of literacy and other barriers in Hobart. The skills program has been well delivered and acknowledge by all trainees. With such a busy work environment, the On-Site Trainer and Assessor has adapted to meet our difficult training environment and has achieved a very positive result. This is a vital requirement to maintain a high degree of professionalism within this vibrant work environment. It is an absolute pleasure to retain the services of St Michaels for 2015 and look forward to our continued association to provide qualifications to both our supported and full award staff."

Mike Dobra and Mr Ari Reich.

St Michaels places high importance on all forms of learning and development such as Nationally Accredited training programs, Internal education, Action learning, Mentoring, Work based projects, Research activity, Job shadowing & secondments, On the job learning, Peer Observation/review and opportunities to learn more about the Disability Sector by attendance at conferences.

Over the past 12 months our staff have participated in a large range of Professional development opportunities such as accredited Workplace Traineeships in Certificates III, IV & Diploma in Disability and a range of short courses and programs including; Personal Learning & Achievement program, Manual Handling, Medication Administration. Medication Re-

fresher, Workplace First Aid Level 2, First Aid Recertification, Fire Warden Training, NDS Valuing the role of the frontline worker, Neuropsychology Understanding, Peg Feed, Perform CPR, Professional Assault Response and Trainer the Trainer for PART, Language, Literacy and Numeracy online tool, Chainsaw Operations, TasFire Warden Training, Leadership, Restrictive Practice, Speech Therapy, RTO Mentoring for Managers, TAE LAN411 for Trainers and Assessors, TWIG Training, Safe Driving, White Card & Drug and Alcohol Awareness.

Thank you must go to our many training partners across the state who make it possible for us to deliver such a comprehensive staff development program and to all staff and management for positive participation. This year St Michaels

Association was recognised with a Highly Commended Award at the Employer of Choice Dinner on July 25th in Hobart. **Exert from an employee support letter:**

"In the time that I have worked at St Michael's, there has been 20 more independent living units built and I just think it's remarkable that there is an environment where those with disabilities can continuously learn more life skills and feel safe. I'm excited to be a part of the team and believe I have experienced significant personal growth and insight into how fortunate I am and have developed an understanding of the growth others can experience with the right supports and opportunities."

Chriss Kelly, Training and Learning Development Manager.

**employer
of choice**

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Guiding Values



John Gilpin

"Our strategic plan of inclusive engagement will maintain our growth and secure our future for years to come"

Our Values

Value One:

St Michaels will treat all people with care and respect.

Value Two:

St Michaels will encourage fairness, openness and equity in all relationships.

Value Three:

St Michaels will innovate and create supportive programs through listening to the needs of our clients, their carers, their families and the community.

Value Four:

St Michaels will build on programs to create fun and a rewarding community through quality processes and continuous improvement.

Value Five:

St Michaels will provide strong governance through leadership, relationships and transparency.

Value Six:

St Michaels will encourage families to participate and decide on the type, kind and level of support they may need.

Value Seven:

St Michaels will continue to foster trust and honesty through regular, transparent and open communication.

Value Eight:

St Michaels will continue to build and maintain the right culture, attitude and value systems for our clients, their families, carers and key stakeholders.

Our Intent Statements

In response to our mission for the period 2011-14, St Michaels Association Inc. has three key Statements of Intent:

Intent One:

We are recognised as a centre of excellence for the provision of customised support services for clients.

Intent Two:

To provide a safe, supportive and enriching community for our clients, staff, volunteers, members and visitors.

Intent Three:

The future of the organisation is safeguarded by enhancing our core capabilities.

Our Vision

Developing Independence through maximising the individual qualities of Tasmanians living with a disability.

Our Mission

To support the physical and emotional needs of our clients and their families through the provision of personalised care programs, training and a variety of accommodation services.

Summary:

Through establishing open communication and confidence with our clients, their families, our community and our stakeholders in every St Michael's program or service we will create greater awareness of St Michael's Association Inc. within the Disability Sector. This inclusive engagement will maintain our growth within the sector.

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Financial Report - Overview

Your Board Members submit the financial report of St Michaels Association Inc. for the financial year ended June 30, 2015.

Principle Activities

The principle activities of the Association during the financial year were the provision of Community Service Programs for Tasmanians & families living with intellectual and or physical disabilities:

- Desmond Wood - Student accommodation
- C.I.P. funded group homes
- Merton House - supported transitional accommodation
- Independent living units
- Community Access Program (previously called Day Program)
- Recreational Program (formerly Independent Services)
- Individual Funding agreements - specific support
- In Home Tenancy Support (previously called Community Outreach Program)
- Youth Break - Respite Support Program
- Emergency Accommodation/Respite Services
- Registered Training Organisation

Significant Changes

As reported previously, grants received under the CHP (04-05, 06-07 & 09) are held as an amortising mortgage that is forgiven over 30 years. In the year ended 30 June 2014 a grant of land was received by way of an amortising mortgage that is forgiven over 10 years. These contingent liabilities have been recorded in the Financial Report Notes section.

Outstanding Results

The operations from ordinary activities amounted to \$344,370 and these funds were vested and utilised in asset acquisitions for the Association. Cash reserves increased by \$179,590.

In the opinion of the Members of the Board:

1. The accompanying General Operating Statement presents fairly the position of the Association for the year ended June 30, 2015.
2. The accompanying Statement of Cash flows presents fairly the cash inflows and outflows of the Association for the year ended June 30, 2015.
3. The accompanying Statement of Financial Position presents fairly the state of affairs of the Association as at June 30, 2015.
4. At the date of this statement there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

The Accounts of the Association have been drawn up in accordance with accounting policies as disclosed at Note 1 to the financial statements .

This Statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board, dated this September 23, 2015 by:



Therese von Samorzewski, President



Glen Cornish, Treasurer

Financial Report – Independent Auditor's Report



Independent Auditor's Report to the members of St Michael's Association Incorporated

I have audited the accompanying financial report being a special purpose financial report, of St Michael's Association Incorporated, which comprises the statement of financial position as at 30 June 2015, the general operating statement and statement of cash flows for the financial year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by the Board of Management.

Board of Managements' Responsibility for the Financial Report

The Board of Management of St Michael's Association Incorporated are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Act 1964 (Tas) and is appropriate to meet the needs of the members. The Board of Managements' responsibility also includes such internal control as the Board of Management determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Financial Report - Independent Auditor's Report (cont'd)

Opinion

In my opinion, in all material respects:

- (a) the financial report presents fairly, the financial position of St Michael's Association Incorporated as at 30 June 2015, and its financial performance and its cash flows for the year then ended in accordance with the financial reporting requirements of the Act as described in Note 1; and
- (b) St Michael's Association Incorporated kept proper accounting records and other books during the period covered by the financial report.

Basis of Accounting and Restriction on Distribution and Use

Without modifying my opinion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist St Michael's Association Incorporated to meet the financial reporting requirements of the Act. As a result, the financial report may not be suitable for another purpose. My report is intended solely for the members and should not be distributed to or used by parties other than the members.



Luke Salmon
Registered Company Auditor
Launceston, 18 September 2015

Financial Report - General Operating Statement - Year ended June 30, 2015

	2015 \$	2014 \$
Income		
Grants Received (Cth) Recurrent	277,312	202,767
Grants Received (Cth) Non-recurrent	2,087	6,889
NDIA (Cth) Funded Participants	967,206	498,064
Grants Received (State) Recurrent	2,335,448	2,254,685
Grants Received (State) Non-recurrent	86,529	60,193
Grants - Other	19,033	19,765
Fundraising	10,251	14,528
Donations Received	60,468	45,410
Bequests	14,923	5,000
Contributions	800	587
Trading Activities - Day Program	33,837	28,896
Trading Activities - Transport Fees	8,446	6,130
Fee for Service - Community Access	16,829	38,050
Fee for Service - Respite	21,934	13,157
Rental Income - Properties	287,021	217,424
Rental Income - Power Reimbursement	37,058	31,273
Rental Income - Phone Reimbursement	1,184	947
Rental Income - Grocery Reimbursement	0	474
Rental Income - R & M Reimbursement	5,408	12,545
Rental Income - Facility Hire	1,608	1,800
Board Fees - Student Accommodation	19,035	14,456
Board Fees - Merton House	52,650	49,710
Board Fees - CIP 3	15,270	18,750
RTO Fees	197,026	136,045
RTO User Choice Fees	78,646	64,715
Interest Received	52,188	43,244
Sundry Income	15,061	10,923
Gain on Sale of Assets	2,665	0
Workers Comp. Reimbursement	81,231	84,682
Insurance Premiums Recouped	17,504	2,200
Traineeship Wage Subsidies	39,760	25,814
Total Income	4,758,418	3,909,123
Expenses		
Wages & Salaries	2,830,934	2,255,808
Employee Leave Provisions	39,535	-12,041
Superannuation	256,029	199,498
Workers Compensation Insurance	113,299	94,849
Health & Safety	8,330	6,465
Staff Amenities	2,107	1,507
Staff Training & Development	19,363	19,293
Uniforms	3,452	1,845
Industrial Relations	7,100	1,764
Conferences & Conventions	1,082	0
Recruitment Expenses	4,582	4,234
Client Activities	18,439	21,351
Medical - Client Support	90	364
Groceries - Client Support	41,132	43,825
Materials & Supplies - Client Support	2,209	2,746
Telephone	24,816	21,450
Internet	2,544	2,020

Financial Report - General Operating Statement - Year ended June 30, 2015 (cont'd)

Meeting Expenses	7,738	4,485
Taxi Fares	252	134
Travel & Accommodation	5,127	668
Hydro & Heating	56,041	49,569
Advertising, Marketing & Promotion	7,781	5,134
Fundraising Expenses	2,310	2,424
Postage, Freight & Courier	2,254	2,029
Printing & Stationery	22,013	16,971
Cleaning & Rubbish Removal	12,387	7,573
Rates & Land Tax	20,702	20,383
Repairs & Maintenance	81,502	75,006
Security & Fire Alarm	6,757	4,253
Laundry	2,013	1,801
Hire of Facilities	38,393	35,981
Fees, Licences & Permits	3,868	11,628
Publications, Subscriptions & Resources	876	6,551
Membership Fees	4,313	273
Motor Vehicle	72,097	64,135
Computer Maintenance	8,837	11,505
Plant & Equipment Hire	8,016	7,424
Plant & Equipment Repairs & Maintenance	4,856	703
Plant & Equipment Replacements	29,170	12,693
Audit Fees	2,900	2,704
Consultancy Fees	7,796	10,196
Legal Fees	2,367	0
Strategic Planning	17,000	10,000
Depreciation - Buildings	250,210	203,829
Depreciation - Motor Vehicles	15,708	16,873
Depreciation - Plant & Equipment	51,116	64,283
Insurance	31,194	28,445
Bank Fees & Charges	2,792	794
Bad Debts	14	141
Interest Paid	123,857	11,099
Sundry Expenses	354	155
Loss on Disposal of Assets	8,604	2,395
RTO Training Fees	127,790	89,408
Total Expenses	4,414,048	3,446,623
Net Operating Profit	344,370	462,500
Non-Operating Income		
Grants (State) Capital	10	0
Total Non-Operating Income		585,688
Net Profit		344,370
		1,048,188

Financial Report - Cash Flow Statement - Year ended June 30, 2015

	Notes	2015 \$	2014 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from members		800	587
Receipts from clients		707,498	548,665
Grants received		3,945,016	3,302,016
Insurance Recoveries		98,735	86,882
Traineeship Wage Subsidies		39,760	25,814
Donations received		85,641	64,938
Interest Received		52,188	43,244
		4,929,638	4,072,146
Payment to suppliers		906,657	764,030
Payment to employees		3,081,014	2,455,306
		3,987,671	3,219,336
NET CASH PROVIDED BY OPERATING ACTIVITIES		941,967	852,810
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for non-current assets		(2,147,544)	(1,285,579)
NET CASH USED IN INVESTING ACTIVITIES		(2,147,544)	(1,285,579)
CASH FLOWS FROM FINANCING ACTIVITIES			
Loan funds received from ANZ		5,825,665	886,150
Loan funds repaid during the year		(4,463,102)	(73,534)
Increase in funds held for Clients during year		22,604	15,170
NET CASH PROVIDED BY FINANCING ACTIVITIES		1,385,167	827,786
NET INCREASE IN CASH HELD FOR THE YEAR		179,590	395,017
CASH AND CASH EQUIVALENTS AT 1 JULY		1,197,650	802,633
CASH AND CASH EQUIVALENTS AT 30 JUNE		1,377,240	1,197,650
RECONCILIATION TO FINANCIAL STATEMENTS			
Cash on Hand	2	1,377,240	1,197,650
CASH AT 30 JUNE		1,377,240	1,197,650

Financial Report - Statement of Financial Position - As at June 30, 2015

	Notes	2015 \$	2014 \$
Current Assets			
Cash & Cash Equivalents	2	1,377,240	1,197,650
Trade & Other Receivables	3	225,663	396,885
		1,602,903	1,594,535
Non-Current Assets			
Land & Buildings	4	8,105,289	6,575,898
Plant & Equipment	4	143,994	170,058
Motor Vehicles	4	121,260	69,700
		8,370,543	6,815,656
Total Assets		9,973,446	8,410,191
Current Liabilities			
Trade & Other Payables	5	105,964	60,442
Provisions	6	282,850	226,300
Funds Held in Trust	7	52,729	30,125
		441,543	316,867
Non-Current Liabilities			
Borrowings	8	2,695,865	1,326,360
Provisions	6	29,273	40,338
		2,725,138	1,366,698
Total Liabilities		3,166,681	1,683,565
Net Assets		6,806,765	6,726,626
Accumulated Funds			
Retained Earnings as at 1 July		4,876,748	3,828,560
Net Profit for the Year		344,370	1,048,188
		5,221,118	4,876,748
Asset Revaluation Reserve	9	1,585,647	1,849,878
Total Funds		6,806,765	6,726,626

Financial Report - Notes to and forming part of the Accounts - Year ended June 30, 2015

Note 1: Summary of Accounting Policies

BASIS OF PREPARATION

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (Tasmania) 1964. The committee has determined that the association is not a reporting entity because in their opinion there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs.

At the discretion of the Committee, the report has been prepared in accordance with the following Australian Accounting Standards and Australian Accounting Interpretations only:

- AASB 101 Presentation of financial statements
- AASB 108 Accounting policies, changes in accounting estimates & errors
- AASB 110 Events after the reporting period
- AASB 119 Employee benefits
- AASB 1004 Contributions
- AASB 1031 Materiality
- AASB 1048 Interpretation of standards

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

SIGNIFICANT ACCOUNTING POLICIES

Accounting policies are selected and applied in a manner, which ensures that the resultant financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substances of the underlying transactions and other events is reported.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

a. Income Tax

The Association being a charitable entity is exempt from Income Tax under Section 50-45 of the ITAA1997.

b. Property, Plant and Equipment

Plant & equipment and motor vehicles are stated at historical cost less accumulated depreciation.

Depreciation is calculated on a straight line or reducing balance basis to write off the net cost of each item over their expected useful lives.

An official revaluation of all of the Association's land & buildings, excluding the Terrapin Units, The Merrington Centre, The NRAS units, and Penquite Road was conducted by Herron Todd White and was finalised early in the financial year. Accordingly the revalued amounts are reflected in the financial report from 1 July 2014.

c. Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Financial Report - Notes to and forming part of the Accounts Year ended June 30, 2015 (cont'd)

d. Employee Benefits

Wages & Salaries and Annual Leave

Liabilities for wages & salaries, including non-monetary benefits, and annual leave expected to be settled within 12 months of the reporting date are recognised in current liabilities in respect of employee's services up to the reporting date and are

Long Service Leave

The liability for long service leave is recognised in current and non-current liabilities, depending on the unconditional right to defer settlement of the liability for at least 12 months after the reporting date. The liability is measured as the present value of expected future payments to be made in respect of services provided to employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national Government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

Defined Contribution Superannuation Expense

Contributions to defined contribution superannuation plans are expensed in the period in which they are incurred.

e. Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts to settle the obligations at the end of the reporting period.

Note 1: Summary of Accounting Policies (cont'd)

f. Cash and Cash Equivalents

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

g. Trade & Other Receivables

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

h. Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. If conditions are attached to the grant or donation that must be satisfied before the association is

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

A portion of income recorded in the disclosure in the general operating statement named 'fundraising' represents net amounts of cash physically collected from events such as garage sales. The controls surrounding the collection of this cash, monitoring of this cash, subsequent recording of this cash in the accounting system, and banking thereof, is inherently limited.

i. Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charge as expenses in the periods in which they are incurred.

Financial Report - Notes to and forming part of the Accounts Year ended June 30, 2015 (cont'd)

j. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with current liabilities. Boarding fees have been ruled by the ATO as being a GST free supply.

k. Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

l. Trade & Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid at or before their due date.

	2015 \$	2014 \$
2. Cash & Cash Equivalents		
Cheque Account	5,364	9,534
Cheque Account - Independent Services	18,323	0
ANZ Interest Bearing Account	884,166	678,962
ANZ Interest Bearing Account - LSL	108,725	105,403
Offset Account Penquite Rd	191,023	232,511
Cash on Hand	2,464	2,103
TPT Building Account	167,175	169,137
	1,377,240	1,197,650
3. Trade & Other Receivables		
Trade Debtors	222,997	139,485
Sundry Debtors	190	257,400
Prepayments	2,476	0
	225,663	396,885
4. Non-Current Assets		
Land & Buildings		
- opening balance (at cost)	6,268,915	5,151,752
- additions for year	2,043,832	1,117,163
Total Cost	8,312,747	6,268,915
- valuation increment pre 2003	548,926	548,926
- valuation increment 2007	1,345,212	1,345,212
- valuation decrement 2008	(44,260)	(44,260)
- valuation decrement 2015	(264,231)	0
Total Revaluation	1,585,647	1,849,878
Less Accumulated Depreciation	(1,793,105)	(1,542,895)
	8,105,289	6,575,898

An official revaluation of all of the Association's land & buildings, excluding the Terrapin Units, The Merrington Centre, The NRAS units, and Penquite Road was conducted by Herron Todd White and was finalised early in the financial year. Accordingly the revalued amounts are reflected in the financial report from 1 July 2014.

Financial Report - Notes to and forming part of the Accounts Year ended June 30, 2015 (cont'd)

Plant & Equipment opening balance (at cost)

	515,900	470,942
Additions for year	25,200	100,379
	541,100	571,321
Less Disposals	2,065	55,421
	539,035	515,900
Less Accumulated Depreciation	395,041	345,842
	143,994	170,058

Motor Vehicles opening balance (at cost)

	216,576	148,538
Additions for year	78,512	68,038
	295,088	216,576
Less Disposals	35,352	0
	259,736	216,576
Less Accumulated Depreciation	138,476	146,876
	121,260	69,700

5. Trade & Other Payables

ANZ Credit Card	7,814	6,248
Trade Creditors	39,128	45,192
Australian Taxation Office	40,867	(13,569)
Accrued Expenses	18,155	2,935
Sundry Creditors	0	19,636
	105,964	60,442

6. Provisions

Current

Provision for Annual Leave	185,773	132,236
Provision for Long Service Leave	97,077	94,064
	282,850	226,300

Non-Current

Provision for Long Service Leave	29,273	40,338
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7. Funds Held in Trust

Current	52,729	30,125
	52,729	30,125

8. Borrowings

Bonds Held	12,438	5,496
Loan - ANZ Merrington Centre	184,722	27,905
Loan - ANZ Penquite Road	190,718	231,966
Commercial Bill - ANZ NRAS Units	2,135,144	886,150
Advance - Participants held at TPT	164,343	164,343
Advance - Participants	8,500	10,500
	2,695,865	1,326,360

Financial Report - Notes to and forming part of the Accounts Year ended June 30, 2015 (cont'd)

9. Asset Revaluation Reserve

Revaluation pre 2003	548,926	548,926
Revaluation 2007 Buildings	1,415,600	1,415,600
Revaluation 2007 Sheds	9,543	9,543
Revaluation 2007 Newstead Units	(79,931)	(79,931)
Revaluation Newstead Units 2008	(44,260)	(44,260)
Revaluation 2015 Buildings	(264,231)	0
	1,585,647	1,849,878

10. Capital Grants (AASB1004 Contribu- Capital Grant 1

A capital grant totalling \$313,200 for unit development Stage 1 is repayable to the Commonwealth in the that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 30 years (expiry date). As at the date of this report the amount is \$219,333.96. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

Capital Grant 2

A capital grant totalling \$765,050 for unit development Stage 2 is repayable to the Commonwealth in the that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 30 years (expiry date). As at the date of this report the amount is \$561,240.68. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

Capital Grant 3

A capital grant totalling \$1,450,000 for unit development Stage 3 is repayable to the Commonwealth in the that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 30 years (expiry date). As at the date of this report the amount is \$1,208,333.33. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

Capital Grant 4

A capital grant totalling \$517,400 for unit development Stage 4 is repayable to the State in the event that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 10 years (expiry date). As at the date of this report the amount is \$457,013. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

Board Member Details - As at June 30, 2015

ASSOCIATION INCORPORATION ACT
SECTION 24B(d)
ST MICHAELS ASSOCIATION INC.
MEMBERS OF THE BOARD OF MANAGEMENT AS AT 30 JUNE 2015

<u>Name</u>	<u>Address</u>	<u>Position</u>
Therese von Samorzewski	76 Atkinsons Road GRINDELWALD	President
Colin Foon	23 Gloucester Street WEST LAUNCESTON	Vice-President
Glen Cornish	54 Allison Avenue RIVERSIDE	Treasurer
Brian Dunham	10 Kootara Place TREVALLYN	Board Member
Jill Cooper	7 Woodford Glade NEWSTEAD	Board Member
Michael Higgins	56 O'Tooles Road UNDERWOOD	Board Member
Keith Watson	16 Elizabeth Street PERTH	Board Member
John Byrne	3 Everest Place NEWSTEAD	Board Member
Simone Woodruff	2/31 Lantana Avenue NEWSTEAD	Board Member

I, Luke Salmon being the auditor of the above association hereby confirm that the foregoing is a list of the names and residential addresses of all the members of the committee of the association at 30 June 2015.



Luke Salmon
Registered Company Auditor

Services offered at St Michaels

Community Access - participate in community, social and civic activities

The program incorporates support to enable a participant to independently engage in community, social and recreational activities during the week and operates from 9 to 3 pm Monday to Friday from our City and Hobblers Bridge Road Campuses.

Merton House - (transitional housing) assistance with daily life tasks in a group or shared living arrangement

Support incorporates assistance with and /or supervising tasks of daily life in a shared living environment, which is either temporary or ongoing, with a focus on developing the skills of each individual to live as autonomously as possible. The support is based on the needs and goals of the individual. This program operates from our transitional accommodation facility from 3.00 pm to 9.00 am Monday to Friday and 24 hours Saturday and Sunday.

In Home Tenancy Support - assistance with self-care activities.

Supports provide assistance with and/or supervising, personal tasks of daily life to develop skills of the participant to live as autonomously as possible.

Group Homes - shared accommodation Services

Currently there are 3

group homes located in the broader community. Services provided incorporate assisting with and or supervising tasks of daily life to develop the skills of an individual with either low standard support or high-needs to live autonomously as possible. This program operates 7 days per week.

Student Accommodation - short term accommodation

This program is for students from remote areas. Services provided include integrated support for self-care, accommodation, food & activities for short periods. Program operates from Sunday evening to Friday morning during school terms.

Youthbreak - (respite accommodation)

This program is a respite program provided to young people from the ages of 15-25 and operates out of the Desmond Wood Complex from 4 pm Friday to 4 pm Sunday. Please see some condition apply for eligibility.

Individual Support - 1 on 1 support

This type of support is specific to the needs of the individual, and may include enabling a participant to independently engage in community, social and recreational activities, personal care, educational assistance, living and life skills. Support can be provided 24/7 365 days per year and can be delivered in home or at St Michaels.

Social Club

Social Club is held in the hall at St Michaels every Saturday Night from 6.00 pm to 9.30 pm. This is a time for clients to get together for a meal, socialise and engage in leisure activities of their choice such as card or board games, singing, dancing or enjoying a footy match on TV with a friend.

Independent Living Units

The 44 Independent Living Units are currently fully occupied with a tenant/landlord agreement in place. The units provide independent living in a safe, supported environment. The units are more suited to clients with higher skills, requiring minimal assistance and can incorporate assistance with self-care activities (see In Home Tenancy Support).

Please note there is a specific criteria that is required to be eligible for this service.

Please contact Donald Richards on 6331 7651 if you require further information.

Registered Training Organisation (60067)

St Michaels is a Skills Tasmania Endorsed RTO providing accredited training for Tasmanians with a disability.

On-the job traineeships, Workplace based skills sets and classroom based training in Certificate I and II in Warehousing Operations, Certificate I in Agri-Food Operations and Certificate II in Horticulture are delivered across the state in various locations.

Details

The Independent will be distributed electronically on a bi-monthly basis.

General Display and Classified Display Advertising space is available if you would like to advertise your business.

Please contact Rod Campbell on 6331 7651

Contact Details

St Michaels Association Inc.

22 Hobblers Bridge Road

PO Box 306 Newstead Tas 7250

Phone (03) 6331 7651 Fax (03) 6334 2132

admin@stmichaels.asn.au