

# Annual Report

2020

By St Michaels Association





# Contents

President’s Report.....	3
CEO’s Report.....	4
Board of Management .....	7
Life Membership .....	8
Management Team.....	9
Highlights Throughout the Year.....	10
Things We Do .....	15
RTO Report .....	17
Financial Report - Overview .....	19
Responsible Persons Declaration .....	20
Financial - Auditor’s Report.....	21
Board of Management Details.....	24
Financial - Operating Statement.....	25
Financial - Financial Position.....	27
Financial - Cash Flows .....	28
Financial - Notes .....	29
Services Offered at St Michaels.....	35





## President's Report



It is my satisfying duty to present this the 2019-2020 Annual Report.

Despite the pandemic, St Michaels has had a solid progressive year which is reflected in the enclosed CEO, financial and other reports.

With respect to COVID19, St Michaels responded quickly and appropriately, there initially being no government

guidance whatsoever. I trust our diligent approach continues with everyone continuing to follow the protocols.

As at the end of the financial year, 90% of the 2018-2020 Strategic Plan Tasks set out and considered by the Board were completed (as at this date all tasks have been completed). The Board will now embark on the next Strategic Plan with a view to further enhancing St Michaels as an organisation of choice worthy of being engaged by participants.

The Board welcomed Efi Kleiner as a member. She brings welcome skills and another perspective to Board discussions.

I acknowledge and thank donors, volunteers, staff and fellow Board members for their ongoing input and support.

I recently had the pleasure of speaking with a participant and carer both of whom without prompting stated to me that they loved St Michaels. These comments brought home to me the positivity of the good work that all people associated with St Michaels do.

I thank you for your attendance and look forward to your continued interest in St Michaels.

**Colin Foon**  
**President**





## CEO's Report



An extraordinary year, again challenging, however St Michaels Association Inc. (STMA) took every concern, issue and opportunity in its stride as an organisation that is maturing into a more regulated, open market and semi-professional service provider.

The National Disability Insurance Scheme (NDIS) is still difficult to navigate and impacts on participants, family and STMA every day. Without equivocation STMA discusses and engages with the NDIS on many levels to be able to assist all stakeholders reach a consensus of understanding, awareness and to achieve amicable outcomes.

We are in the middle STMA's 2018-20 Strategic Plan and my report to the Members will be based on its five key strategic focus areas.

**Our people:** Debbie Loosmore our Employee Engagement Manager is well into her second year in this new role and has continued her focus on recruitment, induction procedures and employees being set up for success in their chosen career at STMA from the very outset.

Staff training has grown significantly with staff participating in accredited qualifications such as Certificates at Cert III and IV level, leadership skills, computer skills, food safe programs, first aid, medication administration while also

attending non-accredited training in positive behaviour support, mental health first aid, epilepsy, peg feeding training, midazolam and so much more. STMA funded an extraordinary 6000 approx. hours in staff development throughout this financial year. These hours do not include buddy shifts nor shifts for familiarisation/orientation of program areas.

A piece of important work was conducted by Debbie Loosmore and Kim Dean to determine the training needs analysis and workforce development for the association. This work will form the framework for ongoing development for the remainder of 2020-21 that will lead to a more skillful and trained workforce for the association and its members.

The restructured Management Executive Team, Operations Committee and the creation of three new roles in disability, being two Senior Team Leaders and one new Business Manager (Pauline Robson) to support the extra demand on business processes now required by the NDIS has been bedded down throughout this last year with many positive outcomes by Pauline and her team.

**Service delivery:** Services of STMA grew in all areas of the Association during this financial year. The stand out for the Association was the opening up of our new services at 19 North Caroline Street, East Devonport. Services at this new and developing site have included personal support programs, community access and centre based programs. This service has grown to over 45 new Participants for the Association and over 20 new staff members during this period. Rod Campbell State Manager Disability Services and Marcia Lade, Manager have driven the growth and expansion of this service for the Participants of the Northwest Coast of Tasmania.

Our ability to adapt, be flexible and supportive was sorely tested, like many other organisations in the sector, due to the outbreak of the pandemic COVID-19. Where other organisations closed their doors, STMA implemented numerous operating procedures and the use of personal protective equipment so that Participants who could not go to their day services or programs were accommodated within services provided by STMA. This period saw incredible growth in services and of course pressure on staff, however the Association





## CEO's Report - cont.

proudly reports to its members it was able to deliver on its service promise during this period and ongoing testing times. We owe a great deal of gratitude to our staff for working with us to be able to support and deliver programs during this unusual period!

Until this period many Participants were well on their way to achieving their NDIS goals through the participation in programs such as cooking, shopping, music, dance, craft, self-defence, football, basketball, swimming, fishing, movies and or supported individual requests like holidays to Melbourne or Hobart.

As well as growth through programs and services in Devonport a new home was created during the period at Castlemain Road Launceston, providing additional Supported Independent Living (SIL) programs. Our requests for Personal Support Programs and or "One on One" Programs have also increased dramatically as participants have greater choice and control over the NDIS Plan. These services and programs are increasingly difficult to manage as staff resources are limited and delivery demands are now at peak service times. We are listening and attempting to meet these needs however we delivered 28,637 individual hours of support during this Financial Year at a completion rate of 87%.

**Sustainability of operations and finances:** During this financial year we have been able to complete the fit-out of East Devonport, commence the construction of the Assistive Technology Smart Homes Project (Over \$1.6M Spent) and work on a Management Information System (MIS) for rostering, participant management, incidents etc. There was also a trial for Support Coordination in Charles St Launceston, which then led to both the Support Coordination and Registered Training Organisation being supported with the

purchase of 15 George St Launceston. Separating these two programs from Newstead and STMA main operations clearly indicates our intention to reduce perceived conflict of interest within the community for these services.

2019-20 NDIS funding now makes up 79.6% of all of our revenue streams and is due to increase with the new services we will provide from November 2020 and into the future. State revenue dropped from \$0.7M to \$0.32M, while the NDIS revenue increased from \$6.14M to \$9.83M. Proficient accounting work by Andy Gower, Corporate Services Manager and his team goes into the individual management and billing of these funds to the Agencies and ever growing NDIS Plan Managers.

STMA's sustainability has again been generously supported by a second legacy with a bequest of over \$200k to STMA. This legacy will see a Respite Facility being built in East Devonport in 2020-21.

Key financial highlights: 2019-20  
Total Revenue \$12.35M from \$10M up 23.5%  
Less Bequest amount \$12.15M from \$8.91M up 36.4%

Wages \$7.77M from \$5.71M up 36%  
Cash reserves \$1.69M to \$2.58 up 64%  
Equity grew by \$8.69M to \$10.11M even though depreciation of \$406K was significant.

**Marketing and communication:** Our Marketing and Communication is in full operation and a position was gazetted in June 2020 for this role. To date we have actioned our new style guide, marketing collateral, signage guide for our vehicles and site signage. The major outcome from this marketing strategy has been better communication via our new website, news and blog pages, Facebook and the redesign of our newsletter. Our Reach has increased by almost 200% this year.

The Family Liaison Committee has been instrumental this past 12 months in representing and being the voice of families who have Participants at STMA. This Committee has provided the Board and in turn Management many key operational improvements and critical feedback that has resulted in numerous continuous improvement in services for our participants.





## CEO's Report - cont.

Without this Committee STMA would not have that front line, open and honest communication with our key most important stakeholder. At times it is hard to hear their constructive criticism, however their brutal honesty is incredibly important to this Association.

**Emerging opportunities:** STMA is growing and has a number of emerging opportunities for the next year and years ahead and they include:-

East Devonport increasing personal support, community access and centre based programs and providing a new service of respite for Families and Participants with a new purpose-built program area.

The opening up at Newstead of nine (9) new independent living units for those Participants who have been living in group homes and are now ready for independent living.

The commissioning of the Lyne Building for Respite, Baker and Wise Buildings for three (3) person Supported Independent Living (SIL) homes and the Chugg and Smith Supported Independent Living (SIL) homes for one on one intensive support.

To increase social participation a new barbecue area (to be known as the Clark Pavilion) will create opportunities for increased socialisation of our Tenants and Participants here at STMA.

The rollout of our Management Information System will assist staff and participants with real life information that will give STMA an opportunity to improve and capture information for NDIS plan reviews, general practitioner discussions and any other allied health support requirements that can be sourced in an easier manner making service delivery the key emerging opportunity for STMA in the near to long-term future.

Our Support Coordination Team has grown from one to three staff and will have its own dedicated building to operate from in 2020-21 and is being called on more and more to assist participants navigate the NDIS pathways and extrapolate the best outcomes from their NDIS Plans.

Due to the management skills of Kim Dean our Registered Training Organisation (RTO) has again gone from strength to strength this year with the combined support of our partnered Australian Disability Enterprises with their training needs and our strategic alliance with Medecs Learning supporting the disability/community sectors. The quality of our training and assessment services resulted in our RTO being nominated as a Finalist of Training Provider of the Year Awards hosted by Skills Tasmania. STMA sincerely thanks and recognises the contribution our RTO partners make in Chris & Judy Clarke from RETS, Deb Stone & Steve Noone from Medecs & other training partners in all that they do for our sector and our students.

Finally and to sum up, an incredible year and I would like to thank the Board for its support. Most importantly, I wish

to sincerely thank and acknowledge, in difficult times, the amazing work our support and management teams do for the people we are privileged to support - a defining body of work by our teams, this financial year, especially under the duress of CoVID-19.

As always, to our families, carers and key decision makers, thank you for the opportunity given to us in the support of your loved ones. Please, we are here to listen, so talk to us and though we may not get it right at times we do dare to make a difference in their life long journey into independence.

**John Gilpin**  
**CEO**





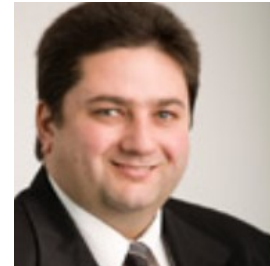
## Board of Management



**Colin Foon** is a long-time member of the St Michaels Board. He is a practising solicitor in Launceston, and a keen supporter of local football.



**Simone Woodruff** has 24 years' experience working in disability services. She was President of Independent Services for 22 years, and spent 15 years at Housing Tasmania as a Tenancy Officer for public housing.



**Keith Watson** has been an accountant in Launceston for more than 10 years. Keith completed his CPA professional qualifications and earned a Master's degree in accounting in addition to being a Chartered Tax Advisor with the Tax Institute of Australia.



**Grayson Genders** brings significant experience in brand and marketing to the team. In 2005 he joined Tas Gas in their marketing and connections teams. Eventually, Grayson became their Commercial Marketing Manager, developing new strategic marketing approaches.



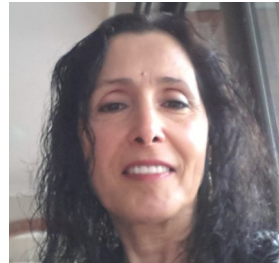
**Michael Higgins** works for the largest provider of vocational education and training in Tasmania. He has been working with individuals and community groups for the past 10 years, providing opportunities to enhance their lifelong learning.



**Brian Dunham** is a building maintenance contractor and also a carer for a resident at St Michaels. Brian has considerable experience on the Board, and chairs the Audit and Risk Subcommittee.



**Cheryl Scott** is a Speech Pathologist who has many years of experience in the public sector. Her son attends St Michaels. She is keen to work with parents and St Michaels to improve outcomes for all participants.



**Efi Kleiner** is a qualified MBA Executive who is a results-driven, strategic, energetic and motivated individual who is passionate about the work she does and is ideally suited to be on our Board.

## Board of Management - Meetings

The Board met 11 times during the year. There were no special meetings during this period.

Each meeting achieved a quorum of five members.

As of June 2020 the board had one vacancy bringing the number of active members to nine. There was one resignation in February 2020, bringing the number of active members to 8.

The following table indicates the attendance by each Member and total number of Board Meetings and Special Meetings for 2019-2020.

\*Board member available to sit.

^ Board member resignations.

Member	Office	Board Meetings Eligible	Total Board Meetings Attended	Special Meetings Eligible	Total Special Meetings Attended
Colin Foon	President	11	10	0	0
Simone Woodruff	Vice President	11	11	0	0
Keith Watson	Treasurer	11	9	0	0
Brian Dunham		11	9	0	0
Michael Higgins		11	9	0	0
Grayson Genders		11	9	0	0
Cheryl Scott		11	9	0	0
Efi Kleiner*		9	8	0	0
Peter Day^		5	3	0	0

## Life Membership

Life membership at St Michaels is awarded for long, distinguished and voluntary contribution to the organisation.

The following people have been awarded Life Membership for their contribution since the organisation began, over 50 years ago.

**“Recognised for long, distinguished and voluntary contributions to the Association.”**

St Michaels Association Inc. Life Membership Honour Board	
Alan Baker	Dr Joan Rowlands
Margaret Chugg	Dorothy Smith
Clare Clark (deceased)	Norm Smith
David Merrington	Dorothy Wise (deceased)
Pam Merrington	Donald Richards
Brian Dunham	Jill Cooper



## Management Team

---



### **John Gilpin, CEO**

John brings to the Association 30 years of leading and management experience, with the last 21 years being involved in working with individuals to enhance and grow their lifelong learning skills (Disability and Vocational Sectors).



### **Debbie Loosmore, Employee Engagement Manager**

Debbie has over 15 years experience in Human Resource Management and Work Health & Safety. Debbie has high level skills in end-to-end recruitment management, policy and procedure development, WHS management systems and risk management.



### **Andy Gower, Corporate Services Manager**

Andy has had over 10 years financial experience. Running his own business previously, he brings a team based learning knowledge to the team, being heavily involved in coaching cricket and football umpiring groups.



### **Rod Campbell, State Manager Disability Services**

Rod has extensive experience in the Disability Sector and brings a vast range of skills, knowledge and experience in business development, project management, marketing, publishing, fundraising, promotional and disability support initiatives.



### **Pauline Robson, Business Manager Disability Services**

Pauline has more than 40 years management experience working in the disability and aged care sector. Pauline is passionate about assisting others to maintain their independence through life-long learning, advocacy and direct support.



### **Kim Dean, RTO Manager**

Kim has over nine years' experience in an RTO and has high-level leadership skills in RTO administration, student management systems, compliance, and delivery of training and assessment.

## Highlights Throughout the Year

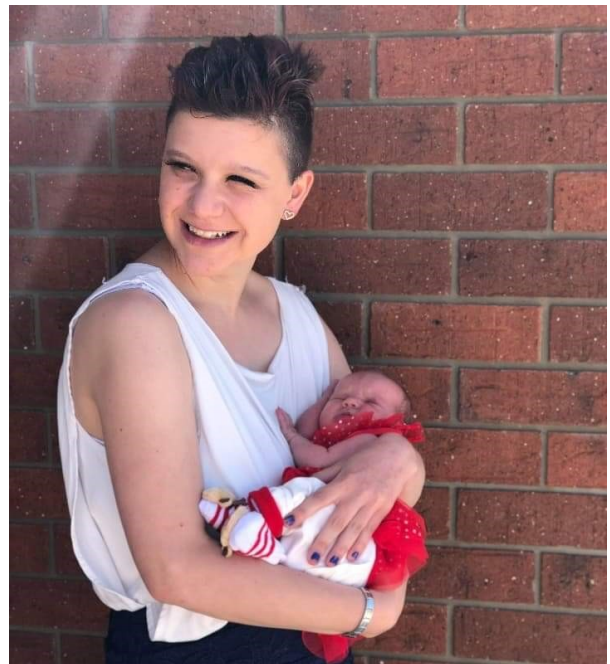
---



*Winter Wonderland, the 1 in 100 year event made an impact on our participants and staff, which left the Newstead Campus looking wonderful.*



*The new smart buildings are underway, wow they look terrific.*



*Congratulations Shereena on the birth of your beautiful baby girl, St Michael's first baby born in service.*



## Highlights Throughout the Year



*Devonport participants experiencing some of the unique items on offer at the Museum as part of a field trip to Launceston.*



*Hannah and some of her friends enjoying the Christmas Festive Season.*



*Hawthorn House Mates Heath and Sarah enjoying a night at home.*



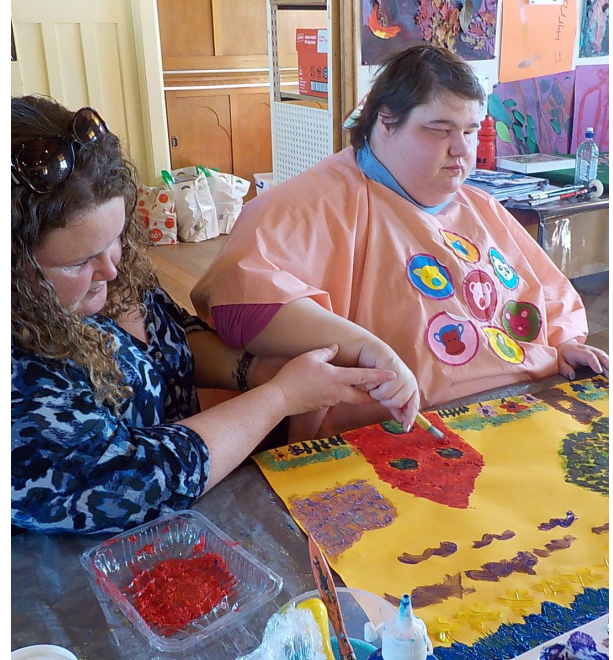
*Winners are gridders, the team after winning the Life Without Barriers Sports Day Challenge.*



## Highlights Throughout the Year



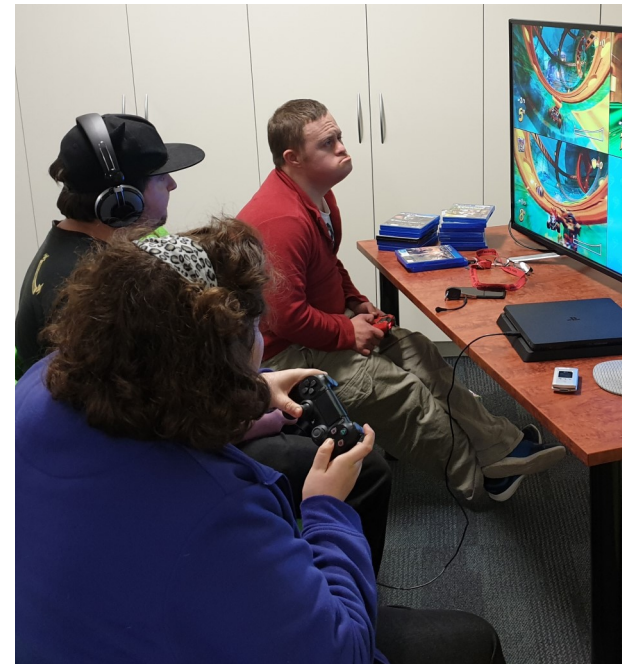
*A culinary delight being created by Jacob as part of developing his independent living skills.*



*Another wonderful piece of art being created by the talented Krystal whilst being supported by Independent Services staff.*



*Congratulations to Donald, Jill and Brian on being awarded Life Members of the Association.*



*All very focused! Tuesday Games Night participants enjoying one of the many games available.*



## Highlights Throughout the Year



*Congratulations to our RTO trainees on their recent achievements, keep up the good work.*



*Singing and dancing are all part of the fun in the Mer-rington Centre Day Program.*



*Ashlee celebrating her birthday with her housemates, friends and staff.*



## Highlights Throughout the Year



*All smiles from our resident property designer Tony after completing another Lego masterpiece.*



*Terrific woodworking skills being demonstrated by our workshop guru Kevin.*



*Intense concentration by Alice during her cooking program in the Merrington Centre.*



*Our resident green thumb Richard showing off the spoils from the gardening program.*



## Things We Do





## Things We Do





## RTO Report

Registered Training Organisation ID 60067



The past 12 months has been challenging for the RTO, especially with COVID-19 during the last 6 months, however our RTO has still been very productive with 1,679 individual Learners/Students. We had a number of new programs that commenced and we are due to finalise the first group of St Michaels Association Inc. (STMA) employees (Learners) completing their Certificate III in Individual Support later in 2020.

St Michaels Training continues to be successful in gaining funding through the Skills Fund and the Apprentice and Trainee Training Fund (User Choice) by tendering with Skills Tasmania for our partnered organisations. For example we have a program running in Wynyard for Vincent Industries and will commence a program later in the year with Self Help Workplace.

Internally for the Association we have had a number of learners successfully complete the STMA Food Safety Program and have another group of Support Workers from STMA commencing in September. We are continuing to offer these programs with the aid of funding from Skills Tasmania.

User Choice funded Traineeships have again been successful with the following being offered in 2019/2020:

- TL11210 Certificate I in Warehousing Operations - 15 current enrolments;
- MSM20116 Certificate II in Process Manufacturing - 14 current enrolments.

Over the 2019-2020 Financial Year we issued the following to Learners across all regions of Tasmania:

- 33 Certificates for qualifications - Certificate I in Warehousing Operations and Certificate III in Process Manufacturing;
- 1,963 Statements of Attainment in a range of skills sets, including Medication, First Aid/CPR, Food Safety, Digital Skills and Garden Maintenance.

We have been fortunate to recruit new trainers to our team; Rosa Casey who commenced with us in October 2019 and has been delivering the

Certificate III in Individual Support to STMA employees. Two more trainers have been employed; David Gallagher who will commence training in August 2020 and Lindy Crack who commenced with STMA as a Support Worker and who will commence training in October 2020.

Our relationship with our existing training partners continues to strengthen as we work together in providing services to learners. Our sincere thank you and gratitude goes to:

- Medecs Learning;
- Rural and Equity Training;
- Garry Harvey.

Medecs Learning has delivered the following units to over 1900 Learners over the last 12 months:

- HLTHPS006 Assist Clients with Medication;





## RTO Report (Cont'd)

Registered Training Organisation ID 60067

- HLTAAP001 Recognise Healthy Body Systems;
- HLTAID001 Provide Cardiopulmonary Resuscitation;
- HLTAID003 Provide First Aid.

Rural and Equity Training works with our ADE partners south of the state



delivering the following qualifications:

- TLI11215 Certificate I in Warehousing Operations;
- MSM20116 Certificate II in Process Manufacturing.

Thank you to our Australian Disability Enterprise (ADE) partners for their continued support and for the choosing St Michaels Training as your preferred training provider:

- Blueline Laundry Launceston and Hobart;
- Self Help Workplace;
- St Vincent Industries;
- Vincent Industries.

In August 2020, we will relocate St Michaels Training to 15 George Street Launceston, a larger space

that we will share with the STMA Support Coordination team. We are thrilled to be moving to a much larger training space where we can offer a lot more programs to the wider disability sector.

With the continued support of our current partner organisations and the new partnerships we are developing, we are looking forward an exciting new chapter for St Michaels Training.

**Kim Dean**  
RTO Manager





## Financial Report

## Overview

Your Board Members submit the financial report of St Michaels Association Inc. for the financial year ended June 30, 2020.

### Principle Activities

The principle activities of the Association during the financial year were the provision of Accommodation & Community Service Programs for Tasmanians & families living with intellectual and or physical disabilities:

- Desmond Wood – respite accommodation
- C.I.P. funded group homes
- Merton House - supported transitional accommodation
- Independent living units
- Community Access Program (previously called Day Program)
- Recreational Program (commonly known as Independent Services)
- Individual Funding agreements - specific support
- In Home Tenancy Support (previously called Community Outreach Program)
- Youth Break – respite support program
- Emergency Accommodation/Respite Services
- Devonport – Community Access Programs & In Home Tenancy Support
- Registered Training Organisation

### Significant Changes

As reported previously, grants received under the CHP (04-05, 06-07 & 09) are held as an amortising mortgage that is forgiven over 30 years. In the year ended 30 June 2014 a grant of land was received by way of an amortising mortgage that is forgiven over 10 years. These contingent liabilities have been recorded in the Financial Report Notes section.

### Trading results and review of operations

The operations from ordinary activities amounted to \$1,168,867 and these funds were vested and utilised in the Association. Cash reserves increased by \$1,015,657 which includes an amount of \$781,298 which is a cash flow loan from the NDIA for COVID-19. This amount is repayable to the NDIA from October 2020 in instalments. We have also acquired new depreciable assets of \$87,167 (gross) after disposing of a vehicle and we have a work in progress amount for the new units of \$1,651,000. The association also received Non-Operating Income by way of a bequest for \$201,305 and a \$50,000 cash flow boost from the ATO due to COVID-19

### Board member benefits

Since the end of the previous financial year, no Board Member has received, or become entitled to receive, a benefit by reason or a contract made by the organisation with the Board Member.

### Likely developments

The Board is not aware of any like developments in the operation of the organisation, which would affect the expected operation of the organisation.

This Statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board, dated this 16<sup>th</sup> September 2020 by:

A handwritten signature in blue ink, appearing to read 'Colin Foon', is written over a horizontal line.

Colin Foon, President

A handwritten signature in blue ink, appearing to read 'Keith Watson', is written over a horizontal line.

Keith Watson, Treasurer

## Responsible Persons' Declaration

---

For the financial year ended June 30, 2020.

per section 60.15 of the Australian Charities and Not-for-profits Commission Regulations 2013

The responsible persons declare that in the responsible persons' opinion:

- a) There are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- b) The financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with the subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulations 2013

A handwritten signature in blue ink, appearing to read 'Colin Foon', is written over a horizontal line.

Colin Foon

Dated this 16<sup>th</sup> September 2020





## **Independent Auditor's Report to the members of St Michael's Association Inc.**

### **Report on the Audit of the Financial Report**

#### *Opinion*

I have audited the accompanying financial report, being a special purpose financial report, of St Michael's Association Inc, which comprises the statement of financial position as at 30 June 2020, the general operating statement and the statement of cash flows for the year then ended, notes to and forming part of the accounts, and the responsible persons' declaration.

In my opinion, the accompanying financial report of St Michael's Association Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not-For-Profits Commission Act 2012*, including:

- (i) presenting fairly the Entity's financial position as at 30 June 2020 and of its financial performance for the year ended; and
- (ii) complying with the accounting policies disclosed at Note 1 to the financial statements and Division 60 of the *Australian Charities and Not-For-Profits Commission Regulation 2013*.

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Entity in accordance with the auditor independence requirements of the *Australian Charities and Not-For-Profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### *Responsibilities of Management and Those Charged with Governance*

The responsible entities of the entity are responsible for the preparation and fair presentation of the financial report in accordance with the accounting policies disclosed at Note 1 to the financial statements and the ACNC Act and for such internal control as the responsible entities determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditing & Accounting Solutions Pty Ltd

W: [www.auditingandaccountingsolutions.com.au](http://www.auditingandaccountingsolutions.com.au) | ABN: 76 604 720 112 | P: 0407 131 686  
A: 88 Elizabeth Street, Launceston, Tasmania, 7250 | P: PO Box 436, Launceston, Tasmania, 7250  
Registered SMSF Auditors | Registered Company Auditors

## Financial Report

## Independent Auditor's Report (cont'd)

In preparing the financial report, the responsible entities are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the responsible entities either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Report*

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users when taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism through the audit. I also:

- Identify and assess risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control;
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities;
- Conclude on the appropriateness of the responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern;
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.



## Financial Report

## Independent Auditor's Report (cont'd)

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink, appearing to read 'Luke Salmon'.

**Luke Salmon**  
**Registered Company Auditor**  
Launceston, 16 September 2020

## Board Member Details

As at June 30, 2020

ASSOCIATION INCORPORATION ACT  
SECTION 24B(d)  
ST MICHAELS ASSOCIATION INC.  
MEMBERS OF THE BOARD OF MANAGEMENT AS AT 30 JUNE 2020

<u>Name</u>	<u>Address</u>	<u>Position</u>
Colin Foon	23 Gloucester Street WEST LAUNCESTON	President
Simone Woodruff	2/31 Lantana Avenue NEWSTEAD	Vice President
Keith Watson	16 Elizabeth Street PERTH	Treasurer
Brian Dunham	10 Kootara Place TREVALLYN	Board Member
Michael Higgins	56 O'Tooles Road UNDERWOOD	Board Member
Grayson Genders	14 Blue Gum Road YOUNGTOWN	Board Member
Cheryl Scott	25 Essendon Street LAUNCESTON	Board Member
Efi Kleiner	17 Robin Street LAUNCESTON	Board Member

I, Luke Salmon being the auditor of the above association hereby confirm that the foregoing is a list of the names and residential addresses of all the members of the committee of the association at 30 June 2020.

A handwritten signature in blue ink that reads 'Luke Salmon'.

**Luke Salmon**  
**Registered Company Auditor**

17 September 2020



## Financial Report

## General Operating Statement - Year end June 30, 2020

### St. Michael's Association Inc. General Operating Statement for Period Ended 30th June 2020

	Jun-20 \$	Jun-19 \$
<b>Operating Income</b>		
Grants Received (Cth) Recurrent	493,968	512,364
Grants Received (Cth) Non-recurrent	0	3,563
NDIA (Cth) Funded Participants	9,832,405	6,144,634
Grants Received (State) Recurrent	21,794	526,625
Grants Received (State) Non-recurrent	299,972	180,676
Fundraising	8,133	10,274
Donations Received	59,875	53,422
Contributions	1,225	1,115
Trading Activities - Day Program	42,818	52,799
Trading Activities - Transport Fees	78,432	49,545
Fee for Service - Community Access	8,668	5,614
Fee for Service - Respite	5,722	0
Fee for Service - Medec	29,163	28,335
Rental Income - Properties	413,280	435,710
Rental Income - Power Reimbursement	46,150	48,461
Rental Income - Phone Reimbursement	3,689	1,224
Rental Income - R & M Reimbursement	9,846	9,317
Rental Income - Hire of Facility	1,280	900
Board Fees - Student Accommodation	11,775	16,125
Board Fees - Merton House	55,130	52,200
RTO Fees	785,670	640,248
Interest Received	54,635	40,665
Sundry Income	5,825	0
Profit on sale of Vehicle	245	0
Workers Comp. Reimbursement	67,391	65,848
Insurance Premiums Recouped	5,973	0
Traineeship Wage Subsidies	15,000	27,182
<b>Total Operating Income</b>	<b>12,358,063</b>	<b>8,906,846</b>
<b>Operating Expenses</b>		
Wages & Salaries	7,769,348	5,757,463
Employee Leave Provisions	145,605	69,264
Superannuation	730,217	543,925
Workers Compensation Insurance	354,593	240,378
Health & Safety	29,694	14,865
Staff Amenities	5,115	4,307
Staff Training & Development	35,951	38,207
Uniforms	9,577	0
Industrial Relations	1,395	4,878
Recruitment Expenses	14,852	8,183
Client Activities	20,406	20,379
Medical - Client Support	1,486	0
Groceries - Client Support	47,205	56,763
Materials & Supplies - Client Support	3,669	2,111
Telephone	34,443	29,924
Internet	8,842	8,141
Meeting Expenses	8,276	7,243
Travel & Accommodation	2,323	5,817
Hydro & Heating	97,723	77,898
Advertising, Marketing & Promotion	19,930	80,921
Fundraising Expenses	1,282	1,922
Postage, Freight & Courier	3,441	4,193

## Financial Report

## General Operating Statement - Year end June 30, 2020 (cont'd)

### St. Michael's Association Inc. General Operating Statement for Period Ended 30th June 2020

	Jun-20	Jun-19
	\$	\$
Printing & Stationery	45,205	33,721
Cleaning & Rubbish Removal	26,692	15,505
Rates & Land Tax	72,632	74,016
Repairs & Maintenance	146,796	145,924
Security & Fire Alarm	12,845	9,598
Laundry	1,474	2,114
Hire of Facilities	87,384	51,248
Fees, Licences & Permits	28,195	18,567
Publications, Subscriptions & Resources	3,752	8,698
Membership Fees	7,837	9,491
Motor Vehicle	108,205	93,695
Computer Maintenance	38,530	37,854
Plant & Equipment Hire	7,638	6,665
Plant & Equipment Replacements	113,666	40,395
Audit Fees	4,399	8,800
Consultancy Fees	11,979	16,776
Legal Fees	15,002	0
Depreciation - Buildings	348,348	348,316
Depreciation - Motor Vehicles	37,186	33,697
Depreciation - Plant & Equipment	20,474	36,014
Insurance	26,647	25,130
Bank Fees & Charges	2,525	2,719
Bad Debts	526	0
Borrowing Costs	1,544	1,378
Interest Paid	120,919	141,703
Loss on Sale of Assets	0	372
RTO Training Fees	553,425	470,192
<b>Total Operating Expenses</b>	<b>11,189,196</b>	<b>8,609,370</b>
<b>Operating Profit</b>	<b>1,168,867</b>	<b>297,476</b>
<b>Non-Operating Income / (Expenses)</b>		
Bequests	201,305	1,099,467
ATO Cash Flow Boost - COVID 19	50,000	0
<b>Total Non-Operating Income / (Expenses)</b>	<b>251,305</b>	<b>1,099,467</b>
<b>Net Profit</b>	<b>1,420,171</b>	<b>1,396,943</b>



## Financial Report

## Statement of Financial Position - As at June 30, 2020

### St. Michael's Association Inc. Statement of Financial Position as at 30th June 2020

	Notes	2020 \$	2019 \$
<b>Current Assets</b>			
Cash & Cash Equivalents	2	2,584,848	1,569,191
Trade & Other Receivables	3	643,324	519,554
		<b>3,228,172</b>	<b>2,088,745</b>
<b>Non-Current Assets</b>			
Financial Assets	4	589,094	589,094
Land & Buildings	5	11,633,753	10,285,647
Plant & Equipment	5	52,975	63,734
Motor Vehicles	5	177,903	158,852
		<b>12,453,725</b>	<b>11,097,327</b>
<b>Total Assets</b>		<b>15,681,897</b>	<b>13,186,072</b>
<b>Current Liabilities</b>			
Trade & Other Payables	6	1,044,195	549,229
Provisions	7	458,068	327,846
Funds Held in Trust	8	114,771	101,347
		<b>1,617,034</b>	<b>978,422</b>
<b>Non-Current Liabilities</b>			
Borrowings	9	3,871,714	3,450,058
Provisions	7	80,499	65,116
		<b>3,952,213</b>	<b>3,515,174</b>
<b>Total Liabilities</b>		<b>5,569,247</b>	<b>4,493,596</b>
<b>Net Assets</b>		<b>10,112,650</b>	<b>8,692,476</b>
<b>Accumulated Funds</b>			
Retained Earnings as at 1 July		7,106,832	5,709,889
Net Profit		1,420,171	1,396,943
		<b>8,527,003</b>	<b>7,106,832</b>
Asset Revaluation Reserve	11	1,585,647	1,585,647
<b>Total Funds</b>		<b>10,112,650</b>	<b>8,692,479</b>

## Financial Report

## Statement of Cash Flows - Year end June 30, 2020

### St. Michael's Association Inc. Statement of Cash Flows for Period Ended 30th June 2020

	Notes	Jun-20 \$	Jun-19 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from members		1,225	1,115
Receipts from clients		1,423,924	531,694
Grants received		10,648,139	7,367,862
Insurance Recoveries		73,363	65,848
Traineeship Wage Subsidies		15,000	27,182
Donations received		269,312	1,163,162
Interest Received		54,635	40,665
		<b>12,485,599</b>	<b>9,197,528</b>
Payment to suppliers		1,667,485	1,676,083
Payment to employees		8,499,565	6,301,387
		<b>10,167,050</b>	<b>7,977,470</b>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		<b>2,318,549</b>	<b>1,220,058</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for non-current assets		(1,738,167)	(146,550)
<b>NET CASH USED IN INVESTING ACTIVITIES</b>		<b>(1,738,167)</b>	<b>(146,550)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Loan funds received from ANZ	10	15,725,981	17,654,064
Loan funds repaid during the year	10	(15,243,811)	(18,075,857)
Movement in funds held for Clients during year		(46,895)	7,395
<b>NET CASH PROVIDED BY / (USED IN) FINANCING ACTIVITIES</b>		<b>435,275</b>	<b>(414,398)</b>
<b>NET INCREASE IN CASH HELD FOR THE YEAR</b>		<b>1,015,657</b>	<b>659,110</b>
<b>CASH AND CASH EQUIVALENTS AT START OF YEAR</b>		<b>1,569,191</b>	<b>910,081</b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>		<b>2,584,848</b>	<b>1,569,191</b>
<b>RECONCILIATION TO FINANCIAL STATEMENTS</b>			
Cash on Hand	2	2,584,848	1,569,191
		<b>2,584,848</b>	<b>1,569,191</b>



## Financial Report

## Notes to and forming part of the Accounts - Year end June 30, 2020

### St. Michael's Association Inc. Notes to and forming part of the accounts for Year Ended 30th June 2020

#### Note 1: Summary of Accounting Policies

##### BASIS OF PREPARATION

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-For-Profit Commission Act 2012. The committee has determined that the association is not a reporting entity because in their opinion there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs.

The report has been prepared in accordance with the following Australian Accounting Standards and Australian Accounting Interpretations only:

- AASB 101 Presentation of financial statements
- AASB 107 Statement of Cash Flows
- AASB 108 Accounting policies, changes in accounting estimates & errors
- AASB 110 Events after the reporting period
- AASB 119 Employee benefits
- AASB 1004 Contributions
- AASB 1048 Interpretation of standards
- AASB 1054 Australian additional disclosures

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

**The financial statements were approved on 16th September, 2020**

##### SIGNIFICANT ACCOUNTING POLICIES

Accounting policies are selected and applied in a manner, which ensures that the resultant financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substances of the underlying transactions and other events is reported.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

##### a. Income Tax

The Association being a charitable entity is exempt from Income Tax under Section 50-45 of the ITAA1997.

##### b. Property, Plant and Equipment

Plant & equipment and motor vehicles are stated at historical cost less accumulated depreciation.

Depreciation is calculated on a straight line or reducing balance basis to write off the net cost of each item over their expected useful lives.

The official revaluation of all of the Association's land & buildings, with the exception of the 20 Independent Living Units, was finalised in the 2015 financial year and is reflected in the 2016 financial report. All buildings are depreciated over their expected useful lives.

##### c. Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

##### d. Employee Benefits

###### *Wages & Salaries and Annual Leave*

Liabilities for wages & salaries, including non-monetary benefits, and annual leave expected to be settled within 12 months of the reporting date are recognised in current liabilities in respect of employee's services up to the reporting date and are measured at the amounts expected to be paid when the liabilities are settled.

## Financial Report    Notes to and forming part of the Accounts - Year end June 30, 2020 (cont'd)

---

### St. Michael's Association Inc. Notes to and forming part of the accounts for Year Ended 30th June 2020

#### **Note 1: Summary of Accounting Policies (cont'd)**

##### *Long Service Leave*

The liability for long service leave is recognised in current and non-current liabilities, depending on the unconditional right to defer settlement of the liability for at least 12 months after the reporting date. The liability is measured as the present value of expected future payments to be made in respect of services provided to employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national Government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

##### *Defined Contribution Superannuation Expense*

Contributions to defined contribution superannuation plans are expensed in the period in which they are incurred.

#### **e. Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts to settle the obligations at the end of the reporting period.

#### **f. Cash and Cash Equivalents**

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

#### **g. Trade & Other Receivables**

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

#### **h. Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. If conditions are attached to the grant or donation that must be satisfied before the association is eligible to receive the contribution, recognition as revenue will be deferred until those conditions are satisfied.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

A portion of income recorded in the disclosure in the general operating statement named 'fundraising' represents net amounts of cash physically collected from events such as garage sales. The controls surrounding the collection of this cash, monitoring of this cash, subsequent recording of this cash in the accounting system, and banking thereof, is inherently limited.

#### **i. Leases**

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charge as expenses in the periods in which they are incurred.

#### **j. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with current liabilities. Boarding fees have been ruled by the ATO as being a GST free supply.

#### **k. Financial Instruments**

Financial assets and financial liabilities are recognised when the Company becomes a party to the contractual provisions of the instrument. Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition.



## Financial Report Notes to and forming part of the Accounts - Year end June 30, 2020 (cont'd)

### St. Michael's Association Inc. Notes to and forming part of the accounts for Year Ended 30th June 2020

#### Note 1: Summary of Accounting Policies (cont'd)

##### I. Financial Assets

All regular way purchases or sales of financial assets are recognised and derecognised on a trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace. All recognised financial assets are measured subsequently in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### m. Trade & Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid at or before their due date.

	2020 \$	2019 \$
<b>2. Cash &amp; Cash Equivalents</b>		
Cheque Account	19,039	11,543
ANZ Interest Bearing Account	1,502,181	459,987
ANZ Interest Bearing Account - LSL	42,828	42,440
Offset Account Penquite Rd	87,269	117,757
Offset Account Hawthorn St	237,900	257,100
Cash on Hand	1,431	908
TPT Building Account	694,200	679,456
	<b>2,584,848</b>	<b>1,569,191</b>
<b>3. Trade &amp; Other Receivables</b>		
Trade Debtors	626,331	508,560
Sundry Debtors	680	0
Bonds Paid	2,200	2,200
Borrowing Costs	9,351	3,806
Prepayments	4,762	4,988
	<b>643,324</b>	<b>519,554</b>
<b>4. Financial Assets</b>		
Listed Shares	375,600	375,600
Listed Unit Trusts	11,906	11,906
TPT Managed Funds	133,964	133,964
Unlisted Unit Trust	67,624	67,624
	<b>589,094</b>	<b>589,094</b>
<b>5. Non-Current Assets</b>		
<b>Land &amp; Buildings</b> - opening balance (at cost)	11,745,665	11,654,115
- additions for year	1,696,454	91,550
Total Cost	13,442,119	11,745,665
- valuation increment pre 2003	548,926	548,926
- valuation increment 2007	1,345,212	1,345,212
- valuation decrement 2008	(44,260)	(44,260)
- valuation decrement 2015	(264,231)	(264,231)
Total Revaluation	1,585,647	1,585,647
Less Accumulated Depreciation	3,394,013	3,045,665
	<b>11,633,753</b>	<b>10,285,647</b>

All land & buildings owned as at 30 June 2015 were accounted for at independent valuation (forming a new cost base for the buildings for depreciation purposes for moving forward), except the 20 independent living units which were left and accounted for at cost less accumulated depreciation. All of the buildings owned as at 1 July 2015, and all buildings purchased since then, are accounted for at cost (or the reset revalued cost base) less accumulated depreciation.

## Financial Report

### Notes to and forming part of the Accounts - Year end June 30, 2020 (cont'd)

#### St. Michael's Association Inc. Notes to and forming part of the accounts for Year Ended 30th June 2020

	2020 \$	2019 \$
<b>5. Non-Current Assets (cont'd)</b>		
<b><i>Plant &amp; Equipment opening balance (at cost)</i></b>	638,006	638,006
Additions for year	11,249	0
	649,255	638,006
Less Disposals	0	0
	649,255	638,006
Less Accumulated Depreciation	596,280	574,272
	<b>52,975</b>	<b>63,734</b>
<b><i>Motor Vehicles opening balance (at cost)</i></b>	379,460	324,460
Additions for year	56,900	55,000
	436,360	379,460
Less Disposals	26,436	0
	409,924	379,460
Less Accumulated Depreciation	232,021	220,608
	<b>177,903</b>	<b>158,852</b>
<b>6. Trade &amp; Other Payables</b>		
ANZ Credit Card	11,452	5,998
Trade Creditors	70,229	47,476
Superannuation Payable	96,437	52,832
Australian Taxation Office	36,723	69,350
Accrued Expenses	33,500	344,138
Revenue in Advance	14,555	29,435
Revenue in Advance - COVID 19 NDIA (Repaid in installments from Oct-20)	781,298	0
	<b>1,044,195</b>	<b>549,229</b>
<b>7. Provisions</b>		
<b><i>Current</i></b>		
Provision for Annual Leave	354,642	286,234
Provision for Long Service Leave	103,426	41,612
	<b>458,068</b>	<b>327,846</b>
<b><i>Non-Current</i></b>		
Provision for Long Service Leave	<b>80,499</b>	<b>65,116</b>
<b>8. Funds Held in Trust</b>		
Current	114,771	101,347
	<b>114,771</b>	<b>101,347</b>
<b>9. Borrowings</b>		
Bonds Held	13,476	13,670
Loan - ANZ Merrington Centre	0	140,870
Loan - ANZ Penquite Road	87,485	117,722
Loan - ANZ Hawthorn Street	237,844	257,045
Loan - ANZ Chant Street	422,906	483,313
Loan - ANZ North Caroline Street	845,318	900,913
Commercial Bill - ANZ NRAS Units	1,111,022	1,357,982
Loan - ANZ New units	1,035,437	0
Advance - Participants held at TPT	100,000	164,343
Advance - Participants	18,226	14,200
	<b>3,871,714</b>	<b>3,450,058</b>



## Financial Report Notes to and forming part of the Accounts - Year end June 30, 2020 (cont'd)

### St. Michael's Association Inc. Notes to and forming part of the accounts for Year Ended 30th June 2020

	2020 \$	2019 \$
<b>10. Cash Flows from Financing Activities</b>		
<u>Loan - ANZ Merrington Centre</u>		
Opening Balance	140,870	192,424
Loan Funds Repaid (after interest expense)	(140,870)	(51,554)
Closing Balance	<b>0</b>	<b>140,870</b>
<u>Loan - ANZ Penquite Road</u>		
Opening Balance	117,722	135,974
Loan Funds Repaid (after interest expense)	(30,236)	(18,252)
Closing Balance	<b>87,486</b>	<b>117,722</b>
<u>Loan - ANZ Hawthorn Street</u>		
Opening Balance	257,045	276,245
Loan Funds Repaid (after interest expense)	(19,200)	(19,200)
Closing Balance	<b>237,845</b>	<b>257,045</b>
<u>Loan - ANZ Chant St</u>		
Opening Balance	483,313	520,053
Loan Funds Repaid (after interest expense)	(60,407)	(36,740)
Closing Balance	<b>422,906</b>	<b>483,313</b>
<u>Loan - ANZ North Caroline St</u>		
Opening Balance	900,913	950,000
Loan Funds Repaid (after interest expense)	(55,594)	(49,087)
Closing Balance	<b>845,319</b>	<b>900,913</b>
<u>Loan - ANZ New Units</u>		
Opening Balance	0	0
Loan Funds Received	1,035,437	0
Loan Funds Repaid (after interest expense)	0	0
Closing Balance	<b>1,035,437</b>	<b>0</b>
<u>Commercial Bill - ANZ NRAS Units</u>		
Opening Balance	1,357,982	1,604,942
Loan Funds Repaid (after interest expense)	(14,937,504)	(17,901,024)
Loan Funds Received	14,690,544	17,654,064
Closing Balance	<b>1,111,022</b>	<b>1,357,982</b>
Loan Funds Received from ANZ	<b>15,725,981</b>	<b>17,654,064</b>
Loan Funds Repaid (after interest expense)	<b>(15,243,811)</b>	<b>(18,075,857)</b>
Net Loan (Reduction) / Increase	<b>482,170</b>	<b>(421,793)</b>
<u>Advance - Participants</u>		
Opening Balance	14,200	14,200
Loan Funds Repaid (after interest expense)	0	0
Loan Funds Received	4,026	0
Closing Balance	<b>18,226</b>	<b>14,200</b>
<b>11. Asset Revaluation Reserve</b>		
Revaluation pre 2003	548,926	548,926
Revaluation 2007 Buildings	1,415,600	1,415,600
Revaluation 2007 Sheds	9,543	9,543
Revaluation 2007 Newstead Units	(79,931)	(79,931)
Revaluation Newstead Units 2008	(44,260)	(44,260)
Revaluation 2015 Buildings	(264,231)	(264,231)
	<b>1,585,647</b>	<b>1,585,647</b>

## Financial Report **Notes to and forming part of the Accounts - Year end June 30, 2020 (cont'd)**

---

### St. Michael's Association Inc. Notes to and forming part of the accounts for Year Ended 30th June 2020

#### **12. Capital Grants (AASB1004 Contributions)**

##### ***Capital Grant 1***

A capital grant totalling \$313,200 for unit development Stage 1 is repayable to the Commonwealth in the event that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 30 years (expiry date). As at the date of this report the amount is \$167,186.16. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

##### ***Capital Grant 2***

A capital grant totalling \$765,050 for unit development Stage 2 is repayable to the Commonwealth in the event that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 30 years (expiry date). As at the date of this report the amount is \$433,859.86. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

##### ***Capital Grant 3***

A capital grant totalling \$1,450,000 for unit development Stage 3 is repayable to the Commonwealth in the event that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 30 years (expiry date). As at the date of this report the amount is \$966,666.67. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.

##### ***Capital Grant 4***

A capital grant totalling \$517,400 for unit development Stage 4 is repayable to the State in the event that the Association ceases to operate under the terms of the Grant. The amount payable reduces proportionately over 10 years (expiry date). As at the date of this report the amount is \$198,313.00. This contingent liability has not been recognised in the accounts in accordance with the Association's policy of accounting for capital grants.



## Services Offered at St Michaels

## All NDIA Registered Supports

**Co-ordination of Supports** - Support coordination is designed to minimise the complexity of negotiating with service providers, government agencies and accommodation providers.

**Community Access** - The program incorporates support to enable a participant to independently engage in community, social and recreational activities during the week and operates from 9 am to 3 pm Monday to Friday from our City and Newstead Campuses.

**Merton House** - Support incorporates assistance with and/or supervising tasks of daily life in a shared living environment, which is either temporary or ongoing, with a focus on developing the skills of each individual to live as autonomously as possible. This program operates from our accommodation facility from 3 pm to 9 am Monday to Friday and 24 hours Saturday and Sunday.

**In Home Tenancy Support** - Supports provide assistance with and/or supervising personal tasks of daily life to develop skills of the participant to live as autonomously as possible. This program operates seven days a week.

**Group Homes** - Currently there are three group homes located in the broader community. Services provided incorporate assisting with and/or supervising tasks of daily life to develop the skills of an individual with either low standard support or high needs to live

autonomously as possible. This program operates seven days a week.

**Desmond Wood** - Services include integrated support for self-care, accommodation, food and activities for short periods. This program operates 5 nights per week. This is a short term respite program which provides 24 hour support.

**Youthbreak** - This program is a respite program provided to young people from the ages of 15-25 and operates out of the Desmond Wood Complex from 3pm Friday to 3pm Sunday. Conditions apply for eligibility.

**Individual Support** - This type of support is specific to the needs of the individual, and may include enabling a participant to independently engage in community, social and recreational activities, personal care, educational assistance, living and life skills. Support can be provided 24/7 365 days a year and can be delivered in home or at STMA.

**Our Home** - Currently there are four Our Home facilities located in the broader community. Services provided incorporate minimal assistance in meeting daily life requirements and to develop the skills of an individual with standard support needs to live autonomously as possible. This program operates 7 days a week.

**Social Club** - Social Club is held in the hall at STMA every Saturday night from 6 pm to 9.30 pm. This is a time for par-

ticipants to get together for a meal, socialise and engage in leisure activities of their choice such as cards or board games, singing, dancing or enjoying a footy match on TV with a friend.

**Independent Living Units** - The 44 Independent Living Units are currently fully occupied with a tenant/landlord agreement in place. The units provide independent living in a safe, supported environment. The units are more suited to clients with higher skills, requiring minimal assistance and can incorporate assistance with self-care activities (see In Home Tenancy Support). Please note there is a specific criteria that is required to be eligible for this service.

**Registered Training Organisation (60067)** - St Michaels is a Skills Tasmania Endorsed RTO providing accredited training for Tasmanians with a Disability and individuals working in the disability sector.

We offer blended learning opportunities through on-the job traineeships in MSM20116 Certificate II in Process Manufacturing and TLI11215 Certificate I in Warehousing Operations.

Skill sets offered include:

- Food safety and basic cooking
- Horticulture
- Digital skills
- Leadership





## Contact Details

---

**St Michaels Association Inc.**

**22 Hoblers Bridge Road**

**PO Box 306 Newstead Tas 7250**

**Phone (03) 6331 7651 Fax (03) 6334 2132**

**admin@stmichaels.asn.au**

**www.stmichaels.asn.au**

Find us on Facebook for regular updates



**NDIS | Choice and Control | Daily Living | Accommodation | Respite | Social and Community**

